

RFMS STEERING TEAM MEETING MINUTES

Meeting Type: Weekly **Meeting Date:** 3 Sep 03
Meeting Time: 1000 - 1130 **Meeting Place:** Kaizen No Yochi

Present: RE, DRE, XO, C10, RPAO, DOICC, C130 (Recorder/ Facilitators)

Decision made, Actions planned, Tasks to be done	Person Responsible
Develop POA&M of FAC Result Feedback Initiative	C09/ C10/130
C130/ 190 Office Relocation Options and Cost Analysis	C09/30
Half-day Additional Off-site Conference Coordination	Mr. Ishizu
Provide FISC partnership summary to CO	BM
Task GS 1102 to support year end funding at Diego Garcia	DOICC

1. Review minutes of the last meeting. Consensus.

Team members reviewed and modified minutes of last RFMS Steering Meeting. Some items were added to the Group Calendar.

2. 90 Day Action List

Goal 1: Got email and slides.

Goal 2: No update, working on RFEC initiative

Goal 3: XO working with Sasebo/Atsugi PWOs to obtain latest status of Ops Manual

Goal 4: Making progress. VTC with Base Cos. UBLM working on SUI initiatives.

Goal 6: Tactic 6.4.1.3 Decision brief for CNFJ (ICW comptroller) – completed.

3. Items of Interest:

- BM presented brief on status of RFEC
- C130 gave status of FACTs update. Admiral Johnson requirements. C130 staff working on weakness and improvement opportunities departmental metrics.

4. Roundtable:

BM- RFEC, sensitive information handled by the RFEC Team. Concerns: reporting requirements, financial process how does CNI play a role in RFEC. PWC Japan will be one of two Pilot programs. RFEC stands up October 1. More information to follow September 9th meeting to D.C.

RPAO- Labor dollars awarded to Sasebo, Yokosuka Roadways, Urago and car wash rack in Atsugi. PAFLEET approved netting project and boiler plant at Atsugi. Yokosuka – GIS project approved. CNFJ will fund Energy conservation.

DOICC- Update on School. LCDR Wagner and CMDR Cordell to meet with insurance company regarding the damages that occurred. The 3rd grade class should be completed by the contractor 9/19

XO - pass

DRE- Recommended canceling next RFMS meeting due to three members TAD, and DRE to attend Embassy meeting. RFMS agreed in consensus. Based on the last RSIP study the NAVY needs to manage warehousing. Recommendation to Admiral Ruehe, appoint one command as warehouse manager.

CO- FISC merger/ partnership. What are the other PWC doing? Pearl harbor etc. What are the benefits to rolling code 800 into FISC, need more information prior to meeting with FISC CO. BM is tasked to gather information.